

# **Privacy Notice**

At Rhyl & St Asaph Angling Association (RASAAA) we are committed to protecting and respecting your privacy under the General Data Protection Regulation (GDPR).

This Privacy Notice explains when and why we collect personal information from our members, how we use it, the conditions under which we may disclose it to others and how we keep it secure.

We may change this Privacy Notice from time to time so please check our website regularly to ensure that you are in agreement with any changes, <a href="www.rhylandstasasphanglers.org">www.rhylandstasasphanglers.org</a> significant changes will be advised to members by email and at the AGM.

We will always comply with the General Data Protection Regulation (GDPR) when dealing with your personal data. Further details on the GDPR can be found at the website for the Information Commissioner (www.ico.gov.uk). For the purposes of the GDPR, we will be the "controller" of all personal data we hold about you.

Any questions regarding this Privacy Notice should be sent using one of the contact options detailed below.

### Who are we?

We are Rhyl and St. Asaph Angling Association, also known as RASAAA. You can contact us at the following email address rhylandstasaphangling@gmail.com

### How do we collect information from you?

We obtain information about you when you apply for membership of the association, through our website and when you register for events, request information and report specific catches.

### What type of information is collected from you?

The personal information we collect includes your name, address, telephone number(s), email address, and vehicle registration. In some instances, we hold dates of birth and familial links.

# How is your information used?

Information	Purposes	Legal basis of processing
Member's name, address, telephone numbers, e- mail address(es).	Managing the Member's membership of the Association and ensuring correct level of subscription.	Performing the Association's contract with the Member.  For the purposes of our legitimate interests in operating the Association.
Vehicle Registration Numbers	To ensure only authorised parking on our beats.	For the purposes of ensuring only permitted persons fish the Association waters
Date of birth / age related information	Managing membership categories which are agerelated.	Performing the Association's contract with the Member.
Photos and videos of group events.	Putting on the Association's website and social media pages and using in press releases.	Consent. We will seek the Member's consent on their membership application form and each membership renewal form. A member may withdraw their consent at any time by contacting us by email or letter.
Photos and videos of member's catches	Putting on the Association's website and social media pages and using in press releases.	Consent. Members will supply only the media that they are content to have used. A member may withdraw their consent at any time by contacting us by email or letter to have their image obfuscated from any supplied media or to have it removed.

For the purposes of our legitimate interests in operating the Association we may also use your information to:

- > Keep you informed about developments, news items and events within RASAAA or the wider angling community.
- > Contact you with a specific enquiry.
- > Process an order you have submitted.
- > Post material of interest on our website and/or in our Closed Group Facebook pages.
- > Seek your views or comments on the services we provide and the policies/rules of the association.
- > Notify you of changes to our services.
- > Send you communications which you may have requested and that may be of interest to you.

All live personal data will be kept up to date and when no longer active will be archived.

### Who has access to your information?

We will not sell, distribute or lease your information to third parties.

We will not share your information with third parties for marketing purposes.

We will only share your information if we are required to do so by law, for example, by a court order or for the purposes of prevention of fraud or other crime.

When you are using our secure online payment pages, your payment is processed by a third-party payment processor, who specialises in the secure online capture and processing of

credit/debit card transactions. If you have any questions regarding secure transactions, please contact us.

# How you can access and update your information

The accuracy of your information is important to us. If you change email address, or if any of the other information we hold is inaccurate or out of date, please contact us using the contact options below.

You have the right to ask for a copy of the information RASAAA hold about you. We do not make a charge for requests to provide you with details of the information we hold about you. You may request that we do not hold any of your data, but this would be incompatible with you being a member of the association, as would asking us to erase your data.

# Security precautions in place to prevent the loss, misuse or alteration of your information

When you give us personal information, we take steps to ensure that it's treated securely. The Association is committed to ensuring that members' personal information is secure. In order to prevent unauthorised access or disclosure, the Association has put in place suitable physical, electronic and managerial procedures to safeguard and secure the data collected. Access to the data is limited by secure password controls and only to a limited number of appointed association officials. Emails are sent out 'blind-copy' so that members' email addresses are not generally revealed. Should someone other than an association official wish to contact a member then that would only be done after having first of all gained the member's express permission.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security in our systems.

Personal data held for membership purposes will be actively used and retained during any current subscription year. The personal data of those who are not paid up members in the current season will be retained and used for email communications until the person requests removal. Upon request, or after 16 months email transmissions, all data for the person will be destroyed.

### **Profiling**

Your data will not be used in automated decision-making processes or profiling.

### Links to other websites

Our website may contain links to other websites run by other organisations. This privacy notice applies only to our website, so we encourage you to read the privacy notices of the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

In addition, if you linked to our website from a third-party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the policy of that third party site.

### 16 or Under

We are concerned to protect the privacy of young people aged 16 or under. If you are aged 16 or under, please get your parent/legal guardian's permission beforehand whenever you provide us with personal information. We will request parental consent to hold any information about children aged 13 or below, and will communicate through a parent or guardian.

### How to contact us

You can contact us by email to, rhylandstasaphangling@gmail.com or by writing to The Secretary, RASAAA, 20 Y Maes, Denbigh, LL16 3JR

Alternatively, you can telephone 01745 813839

## **Review of this Policy**

We keep this Policy under regular review. This Policy was last updated on 15th April 2018.